

# FAIRVALE ELEMENTARY SCHOOL

## PSSC MINUTES

**DATE:**

9/24/2025

**TIME:**

7:00PM

**LOCATION:**

School Conference Room

**IN ATTENDANCE**

Jessica Carson, Katie Coyle, Stephanie Curtis, Brad Dryer, Ryan LeBlanc, Janis Rodger, Allison Savoy, Amber Smith, Anita Theriault

**REGRETS**

Jon Barry, Kate-Lynn Holmes, Vanessa MacMullin Ferris

**SCHOOL IMPROVEMENT PLAN**

- Future meetings will provide opportunities to explore each of the four focus areas of our SIP in greater depth.
- A one-page handout outlining the four SIP goals was provided:
  1. Inclusive & Equitable Learning
  2. Inspired Literacy Through Holistic Teaching
  3. Student Voice Through Goal Setting
  4. Strengthening Our PBIS Framework

**PROFESSIONAL LEARNING COMMUNITIES**

- An overview of PLCs was provided, explaining how they are embedded into the weekly schedule during designated collaboration times.

**ASSESSMENT SURVEYS**

- Data from one assessment area will be reviewed and shared at each upcoming meeting. Next month we will be reviewing EGRA year end data from 2024-2025.

## PROVINCIAL CALENDAR PILOT

- Committee membership was shared, along with background information on the project's evolution, original timelines, and the process by which our school was selected.
- Selection required full support from both staff and the PSSC, which was achieved.

### Project Objectives:

1. Increase Student Achievement
2. Increase Staff Collaboration
3. Enhance Staff Wellbeing

### Evaluation Framework:

- Provincial Assessment Data
- Report Card Data
- Perception Surveys
- Staff and Student Attendance Rates
- Student Wellness Survey
- Focus Groups with Staff, Families, and Students

Examples of professional learning activities and collaborative opportunities were shared. It was noted that EST-R teachers have planned meetings with teachers and EAs on each PL day to provide collaboration time that is not typically included in EA schedules.

### Daily Schedule:

- Regular school hours apply. Staff report at their usual time, and the lunch period remains unchanged.

### FES Plan:

- The FES plan for professional learning days was presented, outlining detailed schedules for teachers, EAs, and specialists.
- Individual PLC plans were also shared to give the committee a clearer picture of current collaborative work across teams.

## ALL INCLUSIVE STUDENT FEE REVIEW

- Current fee structure:
  - \$70 for the first and second child
  - \$25 for the third child
- A comparison was made with neighboring schools (SES, QES, Grand Bay Primary, RES, Loch Lomond Elementary) to ensure our fees remain aligned.

### Fee Breakdown:

- \$67 per student received (after 4% service fee from School Cash Online).

- \$55 allocated to classroom teachers for supplies (detailed receipts submitted to the administrative assistant).
- \$12.20 per student used for co-curricular activities (skating, swimming, curling, and golf) and school-wide performances, which only covers a small portion of total costs.
- Committee was in strong support of continuing with the all-inclusive fee and found the amount per child very reasonable considering everything covered.

### **BREAKFAST PROGRAM**

- The Breakfast Program has officially started.
- Two options are available:
  - Grab-and-Go: Apple and breakfast bar available in the lobby.
  - Sit-Down Option: Cereal and toast offered in our designed breakfast area.

### **YEARLY MEETING SCHEDULE**

All meetings begin at 7pm and will finish by 8:30pm.

- October 23 – In Person
- November 27 – In Person
- January 15 – Virtual
- March 12 – Virtual
- May 14 – In Person

### **ONCE AROUND THE TABLE**

- No question
- One parent thanked the staff for their commitment to the children